



Coordinating Committee Meeting

Monday 17th November 7-30 pm

Minutes

Present: John Brannan (Convenor), Warren Bond, Anne Aisbett, Len Taylor, Denise Hall.

1. Apologies

Alana Wilkes.

2. [Minutes of the Last Meeting](#) / Business Arising

It was moved by John and seconded by Len that the Minutes of the Coordinating Committee meeting held on 18 August 2025 be accepted as a true and fair record of that meeting. Agreed.

Consideration of Actions carried forward from previous meetings:

20250818: Correspondence:

Action Item: Len to check if the large rubbish has been removed yet, and contact the Rangers if not.

Completed.

20250818: Convenor's Report:

Action Item: John to contact Lori Gould for advice on the dam project.

Ongoing. John has met with Anke Maria, but has yet to talk to Lori. This is covered further in **Item 4 Convenor's report**.

20250210: Weed Management:

Action Item: Warren to provide wording for recruiting more weed sprayers to John as a message to be sent to the members and mailing list.

Ongoing. Warren will write something to go in the Update.

20250210: Community Outreach:

Action Item: John to raise the issue of communicating to the public the appropriate uses of the Reserves with GCG, Landcare ACT, in footpin Updates and in other forums as appropriate.

Ongoing.

20250210: Weetangera Groundcover Revegetation Project:

Action Item: John to include an appeal in the Update for volunteers to grow future tube stock.

Completed. John will ask Mitchell Kelly to get in touch with Len. Len stated that he had told Maryanne Bailey that he would return all the forestry tubes and frames to her if there was no one to take over at this meeting.

20250210: Interpretive signs launch:

Action Item: John to obtain a quote for printed stickers for the PCS corflutes, and present a funding proposal to the CC for approval as per the new Guidelines on Expenditure of Funds held by GCG.

Ongoing. John has obtained a quote and will draft a proposal for expenditure for the CC.

20240519: Item 9 Events Program

Action Item: Alana to look at Canberra Bushwalking Club walks for family-friendly ideas for the Events program.

Completed.

3. Correspondence in and out ([Attachment A](#))

Business arising (other than that to be dealt with under other items): None.

4. Convenor's Report

John had circulated his report before the meeting. He reported at the meeting on the dam project, which had been left off the report but will be included in the next Update. The main topics discussed included:

- Dam project update. John has met with Anke Maria, and reported her agreement with the plan to place dead wood in the dam, then plant suitable plants around it and the dam banks to stabilise them, especially the western bank. Anke Maria also suggested rerouting the current path from the Valley Track to the western bank to instead approach the interpretive sign and spare the western bank. Warren suggested asking Leah to close the older section once this was done. There was some discussion regarding suitable plants. Warren noted that Jane Roberts, a freshwater ecologist, has been studying the dam and has written a report on it. Len queried whether there were plans to deepen the dam, and noted that there were frogs living downstream from it that could be impacted by changes in water flow. John replied that there were no plans to deepen the dam at this stage.
- Spring events. These had been successful, with the exception of the Family walk which was cancelled due to low numbers. This is discussed further at **Item 9 Events Program below.**
- Molonglo Pipeline Revegetation. This is mostly going well and work is continuing.
- November PCS Convenors' Meeting. Among other issues, the funding for NatureMapr was discussed, with convenors being urged to lobby for funding to continue past 2030. Some suggested iNaturalist as an alternative.

Action Item: Warren to contact Jane Roberts (a freshwater ecologist who has been regularly visiting The Pinnacle dam to monitor and document it) for input on the dam project.

5. Treasurer's Report ([Attachment B](#))

Warren had previously circulated the current Financial Statement, as well as a request for reimbursement of \$59.90 for renewal of the fotpin domain name for 2025-2027 (receipt also provided).

It was moved by Anne and seconded by John that the Report be confirmed and the refund approved. Agreed.

6. Membership Report

Warren had previously circulated his report. Membership has remained static since August at 112. We sadly farewell Tom Cochrane, and welcome Paul Bourke. This total number is less than the total reported to the meeting in August because, as foreshadowed at that meeting, Warren has removed members from the count with whom we have irrevocably lost contact.

There was a net increase of 5 in the number of other people who have requested to be on our email lists to 254, making the total on our email lists of 366.

7. Weed Management

Weeding effort in the 3 months since the last meeting (Aug 1 to Oct 31) was 173 hours (34% of which was in the Weetangera paddock). This total was 41% more than these 3 months last season and 69% more than the average for these three months for the previous 15 seasons. These large increases are largely attributable to the return of Pax to the spraying team.

The largest proportion of effort (34%) was spent on miscellaneous low to medium risk Broadleaf weeds, followed by St. John's Wort (25%) and Paterson's curse (18%).

There was some discussion of the large crop of weeds currently developing.

8. Information and Outreach

(a) Website.

The number of unique visitors in the last 3 months (August to October) averaged 480/month, 112% more than the previous 3 months, 80% more than the same 3 months last year and 227% more than the long-term average. This is a significant increase compared with the past, for reasons unknown. Views of the pages that regularly appear in the list of top 10 have not changed by that amount,

Recent Weeding (211 views by 32 users), was the most sought after page on our site in this period, followed by "What's On" (161 views by 100 users), the Track Map page " (98 views by 72 users), "Newsletters" (89 views by 63 users), "About the Pinnacle" (78 views by 67 users), the Kama Link Walk -trackside sign version (58 views by 33 users), "Flora & Fauna" " (46 views by 36 users), the Suggested walks index page (38 views by 24 users), the "Current Activities" page (34 views by 21 users), the "About fotpin" page (32 views by 27 users), the "be involved" page (29 views by 15 users) and the Flora & Fauna "Plants" page (27 views by 19 users).

Track page views			
Suggested walks	Feb-Apr	May-Jul	Aug-Oct
home page	49 (32)	38 (24)	46 (36)
De Salis St walks	20 (18)	16 (11)	5 (5)
Eastern loop	14 (9)	11 (6)	6 (3)
Central Valley loop	7 (7)	11 (7)	14 (8)
Stringybark loop	4 (3)	6 (5)	3 (3)
Dungowan St	9 (6)	8 (2)	3 (3)
Nature Walk	11 (9)	7 (4)	8 (6)
Main loop	22 (14)	10 (6)	12 (9)
Kama Link (trackside)	75 (39)	68 (42)	58 (33)
Kama Link (index page)	34 (33)	5 (4)	6 (3)

(b) Social media. Denise reported that there were 564 followers on the facebook/meta page, up by 5, and 163 followers on Instagram, up by 2 from the previous report.

9. Events Program

There was some discussion of the lack of interest in the Family Walk, and whether it had been adequately advertised or targeted. There were suggestions to pitch it more at children, and to revamp the advertising especially at school fairs and community events.

John suggesting surveying the people on the mailing list as to the sorts of activities they would be interested in.

John reported that someone at the Florey Fair had suggested contacting the Queanbeyan Arts Society, who are reportedly interested creating art in nature reserves, to see if they would be interested in staging an event at the Pinnacle.

Action Item: John, Warren and Anne to develop a survey to gauge interest in various types of activities at the Pinnacle.

Action Item: John to contact the Queanbeyan Arts Society.

Action Item: John to obtain pictures from the various walks to place on the display board at fetes and similar events.

10. Weetangera Groundcover Revegetation Project Report

Len had previously circulated his report.

Site 4: With the warmer weather all the Themeda has come out of dormancy and is thriving very well with most plants setting seeds. The more recently planted *Carex appressa* is also doing very well. More careful weeding needs to be done so that we can keep the 100% success rate up at this site.

Wattle Plantings: Trees and shrubs are much easier to look after than our usual grasses and forbs so these have survived well with little attention. However we may have to pay more attention to the two *Acacia gunnii* which do not look as healthy as the others.

11. Biodiversity report

The count of total native species currently stands at 1,098, an increase of 15 in the last 3 months. The number of native plant species increased by 4 to 281.

Additions included 5 plants: *Alternanthera* sp. (no common name), *Geranium gardneri* (Rough cranesbill), *Isoetopsis graminifolia* (Grass cushion daisy), *Montia fontana* (Water blinks) and *Ranunculus pumilo* (a native buttercup); 7 insects; 2 spiders; and a fungus.

One plant was removed as a result of reclassification.

12. Other Business

(a) Activities web page review

This was not discussed.

(b) Len's proposal re purchasing seeds

Len's proposal ([Attachment C](#)) for expenditure of around \$600 to purchase seeds from Greening Australia for use in the Weetangera revegetation project was discussed. John noted that Marty had bags of *Microleana* grass seed that Len could potentially use.

Action Item: John will follow up Marty on the bags of seed, including asking the age of the seed.

Action Item: The funding proposal was approved, subject to review and re-approval if the price exceeds \$600 once a firm quotation is received closer to the purchase date.

13. Proposed date for next meeting

The next CC meeting is proposed for Monday 9th February 2026.

Meeting closed at 8:55 pm.

Anne Aisbett
Fotpin Secretary
18 November 2025

Attachment A. Major items of correspondence since August 2025 meeting**ParkCare**

From	To (if specific)	Date	Subject
Lauren McQueen		29 th August	Volunteer Photo Exhibition: Namadgi National Park
Marty Bajt		30 th August	CNP North Annual Planning Meeting 2025-2026
Marty Bajt		1 st September	Re: CNP North Annual Planning Meeting 2025-2026
John Brannan	Marty Bajt	1 st September	Re: CNP North Annual Planning Meeting 2025-2026
Lauren McQueen		4 th September	Field Maps Training – next week
Lauren McQueen		4 th September	2025-2026 ParkCare Annual Planning Info Session - Minutes
Lauren McQueen		5 th September	Great Southern BioBlitz
Marty Bajt		10 th September	Invite: Pinnacle NR Annual Plan meeting
John Brannan		10 th September	Re: Invite
Lauren McQueen		25 th September	2024-25 ParkCare Annual Survey Findings
John Brannan	Marty Bajt	26 th September	Re: CNP North Annual Planning Meeting 2025-2026
Lauren McQueen		30 th September	Turtle Nest Information Evening
Lauren McQueen		2 nd October	2025-26 Environmental Grants: Media Release
Lauren McQueen		10 th October	African Lovegrass Field Day - You're Invited!
Lauren McQueen		10 th October	Various Training - Spots Available - Next Week
John Brannan	Lauren McQueen; Marty Bajt	17 th October	Display board and Cover note for October 26
Lauren McQueen		21 st October	New Training Opportunity: Bushcare: Back to Basics
Lauren McQueen		21 st October	FW: African Lovegrass Field Day - You're Invited!
Lauren McQueen		4 th November	ACT Environmental Volunteers: Volunteer Appreciation Gathering
Lauren McQueen		6 th November	Vote for our ParkCarers: Canberra's Choice Award
John Brannan	Lauren McQueen; Marty Bajt	6 th November	Display board and Cover note for November 15

Lauren McQueen	John Brannan	7 th November	RE: Display board and Cover note for November 15
Lauren McQueen		7 th November	Reminder - Convenor Meeting - Tuesday 11 November 2025
Lauren McQueen		11 th November	2024-2025 ParkCare Annual Report
Lauren McQueen		14 th November	Public Consultation on the Buru (Eastern Grey Kangaroo): Draft Controlled Native Species Management Plan

Lauren McQueen: Volunteer Programs Manager, EPSDD

Marty Bajt: Volunteer Programs, EPSDD

PCS Rangers

From	To (if specific)	Date	Subject
Warren Bond	Leah Colebrook	20 th September	Swings on top of The Pinnacle
Warren Bond	Lauren McQueen; Leah Colebrook	29 th September	Map of fenced plots
Lauren McQueen	Warren Bond	30 th September	Re: map of fenced plots
Ali Mungoven	John Brannan	1 st October	Facts re gabion
John Brannan	Ali Mungoven	1 st October	Re: Facts re gabion

Leah Colebrook: District Ranger, Urban Reserves North

Ali Mungoven: Ranger in Charge, Canberra Nature Park — North

Ginninderra Catchment Group

From	To (if specific)	Date	Subject
Anke Maria Hoefler		20 th August	The Great Spring Clean Up - get involved now!
Anke Maria Hoefler		20 th August	African Lovegrass - we'd love your feedback
Suzanne Richardson		23 rd August	Please email me your Sept Landcare/enviro events by Wed 27th Aug
Sahil Singh		4 th September	Field Maps Training - Tuesday 9 September 2025
Catchment Coordinator		5 th September	Document shared with you: '2025 09 15 GCG General meeting_ For all Groups feedback.docx'
Anke Maria Hoefler		5 th September	Upcoming annual all-groups review, Monday 15.09.2025
Anne Gregory for Kat McGilp		5 th September	Meeting invite: GCG General meeting

Anke Maria Hoefler		10 th September	All groups annual review meeting this coming Monday - reminder and clarification
Anke Maria Hoefler		15 th September	Today's meeting, are you coming?
Anke Maria Hoefler		17 th September	Join us for our Western Edge campaign update webinar!
Anke Maria Hoefler		19 th September	A wood pile of trouble (and how to make it disappear) - Fix My Street... or Sahil will fix it for you
Suzanne Richardson		20 th September	Please email me your October Landcare/enviro events by Wed 24th Sep
Suzanne Richardson		26 th September	Reminder re October Landcare/enviro events
Anke Maria Hoefler		6th October	URGENT: Help Us Capture Volunteer Hours – Critical for Upcoming Funding Tender
Suzanne Richardson		15 th October	Grassland & Woodland signs - orders due 24th Oct
Suzanne Richardson		24 th October	Please email me your November Landcare/enviro events by Tue 28th Oct
John Brannan	Suzanne Richardson	24 th October	Re: Please email me your November Landcare/enviro events by Tue 28th Oct
Suzanne Richardson	John Brannan	29 th October	Re: Please email me your November Landcare/enviro events by Tue 28th Oct
Anke Maria Hoefler		30 th October	Step Up, Speak Up! Call for Nominations – Ginninderra Catchment Group Annual General Meeting AGM 2025, 5pm November 21
Suzanne Richardson		4 th November	LACT events: Enviro volunteers party (3 Dec); Women in Ag breaky (21 Nov); National Ag Day Photo Comp (16 Nov)
Anke Maria Hoefler		8 th November	2024 AGM minutes and the 2025 AGM agenda
Anke Maria Hoefler		9 th November	Final Call – Nominations for GCG Committee Close Soon
Anke Maria Hoefler		11 th November	Friendly Reminder: Help Us Capture Your Group's Volunteer hours
Anke Maria Hoefler		14 th November	You're Invited: Take Down African Lovegrass (the grass you should not love)

Kathryn McGilp: Catchment Coordinator

Suzanne Richardson: Assistant Project and Communications Officer, GCG

Anke Maria Hoefler: Acting Catchment Coordinator, GCG

Sahil Singh: GCG

Anne Gregory: Convenor, Gundara Street Park

Miscellaneous

From	To (if specific)	Date	Subject
Linda Beveridge		20 th August	Joint ParkCare Display 5-7 Sep 2025
Tracy		27 th August	Hawker Primary School P&C
John Brannan	Tracy	27 th August	Re: Hawker Primary School P&C
Potential Volunteer	fotpin	31 st August	Interested in volunteering
John Brannan	Potential Volunteer	31 st August	Re: Interested in volunteering
Linda Beveridge		2 nd September	Details re Joint ParkCare Display at Jamison Plaza 5-7 Sep 2025
Frances Knight		2 nd September	Re: post Xmas in July markets
Linda Beveridge		3 rd September	Details re Joint ParkCare Display at Jamison Plaza 5-7 Sep 2025
John Brannan	Frances Knight	3 rd September	Re: Post Xmas in July markets
Frances Knight		9 th September	Re: Post Xmas in July markets
John Brannan	Frances Knight	11 th September	Can't make Post Xmas in July markets
Brianna Maclean	John Brannan	17 th October	Hawker Primary School P&C map
John Brannan	Brianna Maclean	17 th October	Re: Hawker Primary School P&C map
Frances Knight		29 th October	Possible Christmas market
John Brannan	Frances Knight	29 th October	Re: Possible Christmas market
Cathy Frazer	John Brannan	31 st October	House demolition
John Brannan	Cathy Frazer	31 st October	Re: House demolition
Cathy Frazer	John Brannan	31 st October	House demolition – letter received and offset plan
John Brannan	Cathy Frazer	31 st October	Re: House demolition – letter received and offset plan

Frances Knight: Convenor, Hawker Community Landcare

Anne Gregory: Convenor, Gundara Street Park

Linda Beveridge: Convenor, Friends of Black Mountain

Tracy: Hawker Primary School P&C

Brianna Maclean: Hawker Primary School P&C

Cathy Frazer: House resident

Attachment B Treasurer's Report and Financial Statement
for the period 1 May 2025 to 31 October 2025

Opening balance on 1 May 2025 **\$2,173.07**

Receipts

Beyond Bank Interest (May)	\$0.11	
Member donations	\$100.00	
		<u>\$100.11</u>

Payments

Sign launch expenses	\$77.94	
Bank fee	\$0.20	
		<u>\$78.14</u>

Surplus/deficit of receipts over payments \$21.97

Closing balance on 31 October 2025 **\$2,195.04**

Reconciled to:

"Beyond Bank" Account 03356841	\$2,093.59	
Petty Cash	\$101.45	
Total		<u><u>\$2,195.04</u></u>

Notes

1. Harden-Murrumburrah Landcare Group (HMLG) donation
 Remaining funds (\$1,017.51) have been rolled into our general funds (ie, restriction on their use removed) as agreed at the August 2025 Committee Meeting

Funds allocated to Fotpin for projects held by Ginninderra Catchment Group (GCG)

- | | |
|---|------------|
| a. Residual of finalised grants and other income paid directly to GCG | \$7,092.52 |
| Balance of funds at 30/4/25: \$7442.52 less approved expenditure of \$350.00 on plants for Weetangera paddock | |
| b. Residual of Molonglo Watermain Corridor vegetation management funds from Transport Canberra and City Services. | \$9,297.44 |
| Total | 16,389.96 |

Warren Bond

Treasurer

10 November 2025

Attachment C

Request for funds to Purchase 1Kg of Microleana seeds from Greening Australia

An application was made to the ACT Environment Grants Program in July. Unfortunately we were not successful

Project Aim

Our overall aim is to improve the native ground cover. We have been doing this by mainly weeding close to existing native ground cover. Forbs and grasses have also been raised and planted out to generate more patches of native ground cover.

This enclosure erected 15 years ago was given various treatments to drive down the nutrient levels. It has had no use for years and the committee has decided that it can be removed. The aim of the project is to use this enclosure, before it is removed, to keep grazers away whilst the weeds are controlled and replaced by native grasses.

Within the enclosure are a number of small self-seeded gum trees. The only native ground cover is a large patch of Microleana, However, this is swamped out by large patches of Sorrel and hay (most likely wild oats) with some Pigeon grass, Phalaris and broad leaf weeds We have previously used Microleana to control Sorrel and it will also benefit from the shade as the gum trees grow - so this will be sown all over the site. However, to improve the ecological condition further we will make use of the variable soil depth to plant other grasses as well. Poa Sieberiana for 400mm or greater depth, Sorghum leiocladum for 200mm depth and Sedges for 100mm depth. These will provide shelter for small reptiles, seeds and nesting material for birds and food for butterflies and their caterpillars.

Work to Do

- 1) Grind of gate lock and remove all old wire mesh guards.
- 2) Rake all hay and dead material and remove from site.
- 3) Treat sorrel with glyphosate by spraying or rope wick wiper.
- 4) Deep rake and remove rhizomes of Sorrel and grub or pull other weeds
- 5) Loosen soil with rakes, spread seeds and rake in
- 6) When Microleana seedlings are growing well spray sorrel and broadleaf weeds with MCPA and use rope wick wiper on taller grass weeds.
- 7) Planting tube stock

Based on the other three sites where we have successfully obtained grants to seed the labour involved was 127 man-hours. Previous experience also showed that work needed to be started before the announcement of successful applicants - particularly the control of sorrel. So items 1,2,3 and part of 4 have been done. Thus I am requesting \$600 to purchase 1kg of Microleana seeds of the correct provenance from Greening Australia so that the project can proceed the project can be completed sufficiently to allow for the removal of the fence in a few years' time. The alternative is to just let it go back to its weedy state.

It should be noted that the project was approved by PCS and GCG both of whom asked that the project be extended to include all those old enclosures.

Len Taylor
16 Nov 2025